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| **Enter Online @****www.butterfactoryartscentre.com.au/2020-bff-exhibition-entry.html** |
| **{TERMS & CONDITIONS OF ENTRY}** |
| **Invitation to exhibit** |  Invitations to exhibit is not guaranteed to all who submit an entry form. The BFAC reserves the right to exercise curatorial judgement based on the number and type of work proposed.  |
| **Number of works per participant** | Participants may submit up to three works for pre-selection.  |
| **New work** | Work submitted must be recent and has been executed in the 12 months prior to 1st Nov. 2019 |
| **Artworks can be in any medium** | 2D, 3D, installation, or multimedia. |
| **Jpegs of Artworks** | Each artwork submitted for selection in the **BFF**  exhibition must be accompanied with a .jpg format, digital image. All images must be labeled to match entry form with artwork details (Artistname\_artworktitle\_exhibitiontitle), eg. MARTINZoe\_Galah\_BFF2020 Jpegs must be larger than 500 KB and no bigger than 2 MB**.** **If artworks aren’t named to convention, we cannot accept your entry.** Credit Photographers of your work by adding their name to the END of your file nameeg. MARTINZoe\_Galah\_BFF2019\_photobyaliciasharples  |
| **Promotion** & **Photography of Work** | Entrants agree to allow reproduction of their work in part or in whole for publicity and promotional purposes only of **BFF**. The BFAC will attribute the artist wherever practical. If the BFAC uses such images for the promotion of the BFAC, then the result of that use is the intellectual property of the BFAC. **If the photo of your work was not taken by you please credit the photographer at the end of your image file name eg. \_photobyaliciasharples** |
| **Sale of Artworks** | Commission of 30% from sales of artwork is paid to the Gallery. (discounted from 35%)All artwork must be for sale. Artists set the retail price on the entry form.Payments for sales will be forwarded to you within one month of the end of exhibition.  |
| **2D Artwork** | The size of a 2D artwork is maximum 1200mm **wide** (including frame) for any one sideUnless permission granted from curator. |
|  | All artworks must be suitably presented for hanging; 2D works must be dry with properly affixed ‘D’ rings and firmly attached hanging wire. The Curator has the right to refuse works deemed not suitable for hanging. |
|  | For bas or low relief work - materials must NOT protrude more than 100 mm. |
| **3D Artwork** | Must NOT be larger than 2 metres square with a height restriction of 2 metres. With a width and depth of 50cm sq. |
|  | 3D artworks must be free standing, have a stable base and be no heavier than 15 kg per component. |
| **Installations** | Requiring floor or wall space will NOT be more than 1.5 m x 1.5 m square. |
| **Digital~** | There is limited capacity for multimedia art however we encourage artists interested in this media to contact us to discuss before lodging your entry form.  |
| **Fragile work** | There is limited capacity to protect work – it may not be possible to meet all requests and work may have to be declined. |
| **Withdrawal of Work** | Works must be available for viewing for the entire duration of the exhibition. |
| **Delivery of Artworks upon selection** | All artwork to be delivered to the venue of the BFAC**,** **Tuesday 24th Nov 2020 between 10am and 12noon.**The artist warrants that the work is original and does not infringe the copyright, moral rights or other rights of any third party. The artist indemnifies the BFAC against any loss resulting from breach of these warranties. Each piece must be clearly marked with name, address, contact details and title of work and sale price.  |
| **Collection of Art Work** | All unsold work must be collected between **10am and 1pm Monday 11th Jan 2021.** |
| **Other** | While all reasonable care will be taken, the BFAC will accept no responsibility for damage to work during installation, display or dismantling of the exhibition. The participating artist is responsible for: a) insurance of all works for the duration of the exhibition including delivery and collection andb) delivery, collection and any associated costs of works entered in the exhibition. |
| **Entry Fee** | Accepted entries must pay a $20 entry fee per artist, per artwork upon selection. Entry Fee includes GST. Or $30 for a collection od ceramics on one plinth.All proceeds from entry fees fund exhibition-related expenses. |
| **Notification Date of Successful Entry** | Notification by email of successful entries will occur the week of the **9th Nov 2020**. An invoice will accompany this email for $20 per artwork accepted.PLEASE NOTE: Unsuccessful entries will not be contacted.  |
| **[DEADLINE FOR ENTRIES]: Sunday 1st Nov. 2020 COB** |
| **DO NOT submit an entry form if you cannot follow through. Do not double-book your work, commit it to other conflicting exhibitions, or sell it without securing its availability for our exhibit, after submitting to this exhibition.** |
| **Signature** | I have read and agree to the Terms & Conditions of entry:\_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_  |
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| **[ENTRY FORM] Proposed Artworks**  |
| Artist Name: | First Name | Surname |
| Address: |  |
| Email: |  |
| Phone: | (M): | (H): |
|  |  |  |
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| **[ARTWORK #1 DETAILS]** |
| Title: |  |
| Medium: |  |
| Date Completed: |  | Category: | 3D, ceramics. works on paper, 2D , portrait. |
| Size (in cm):  | Height: | Width: | Depth: |
| Weight (in kg): |  *(3D works only)* |
| Image credit: |  |
| RETAIL price: |  *(including 30% commission)* |
| Artwork Statement (80 words) |  |
| **[ARTWORK #2 DETAILS]**  |
| Title: |  |
| Medium: |  |
| Date Completed: |  | Category: | 2D | 3D |
| Size (in cm):  | Height: | Width: | Depth: |
| Weight (in kg): |  *(3D works only)* |
| Image credit: |  |
| RETAIL price: |  *(including 30% commission)* |
| Artwork Statement (80 words) |  |
| **[Bank Details]** |
| Account Name |  |
| BSB |  |
| Acc Number |  |